

Green people's energy

Proposed procedure for the Small Projects Fund

The application procedure for the Small Projects Fund consists of a **pre-phase with a project outline** (4 pages) and a **main phase with a detailed full proposal**.

Project outlines are submitted by **email** (buergerenergie@giz.de) and reviewed on a continuous basis. The outlines are evaluated at regular intervals (currently three times a year) and applicants then receive a rejection letter or an invitation to submit a full proposal.

Applicants and proposals must meet the following conditions and criteria.

Conditions to be met by the applicant and co-applicant

- The applicant must have a **fixed location** (registered office) **in the target country** and have been active there in projects with a similar context for at least three years.
- The applicant must be a **legal entity** with legal capacity as an organisation or institution and act **for the public benefit**.
- The intended use of funds by the project must qualify as achieving a **tax-privileged purpose** (e.g. for the public benefit).
- If the applicant plans to manage funds independently, an **appropriate accounting system** with qualified personnel must be in place. If the organisation does not have an appropriate accounting system, book-keeping may be carried out via a partnership with another appropriate organisation.
- There must be no **allegations of corruption** or investigations against the applicant's executives or management. The applicants and activities involved must not breach the United Nations' or European Union's **sanctions regime**.
- Only **complete applications** will be considered.

Criteria to be met by the project

- The project's target region must be in **sub-Saharan Africa**. Projects will be supported primarily in the initiative's **focus countries** (Benin, Côte d'Ivoire, Ethiopia, Ghana, Mozambique, Namibia, Senegal, Uganda and Zambia). As a guideline, 75% of projects will be implemented in focus countries.
In addition to the focus countries, projects can also be funded in countries with a GIZ country office. This includes: Botswana, Burkina Faso, Burundi, Cameroon, Central African Republic, Chad, Comoros, Democratic Republic of the Congo, Guinea, Guinea-Bissau, Kenya, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Niger, Nigeria, Rwanda, Sierra Leone, South Africa, South Sudan, Sudan, Tanzania and Togo.
- The project must be in the area of **decentralised energy supply**. Installation of plants and systems can be funded only if the use of technology is a means to an end (e.g. construction of a plant for training purposes). Cooperation is a key element of the initiative and must be integrated into the project.
- The project must meet a **local need**. The local target group must be clearly defined and involved as actively as possible.
- **Goals and activities** must be clearly defined and measurable.
- The project must aim to achieve **sustainable impact and results** and be capable of self-sustaining beyond the funding period. Standalone feasibility studies and needs analyses cannot be financed by the Small Projects Fund.
- **Project management** must be clearly defined, efficient, independent and effective.
- The **budget** must be plausible and appropriate to the project's aims.

- **Contributions from the Small Projects Fund** can cover up to 80% of the total project costs and must not exceed EUR 200,000. In-kind contributions by the applicants are accepted as contributions.
- All elements to be funded must be clearly laid out. All **construction measures** must be documented in detail.
- Any funding support is contingent on the approval of the **German Federal Ministry for Economic Cooperation and Development (BMZ)**.