

## VACANCY ANNOUNCEMENT

<b>Reference #</b>	<b>45/07/2020/Advisor/BMWi Digitalization Dialogue/Delhi</b>
<b>Project</b>	<b>Digitalisation Dialogue of the German Federal Ministry for Economic Affairs and Energy</b>
<b>Position</b>	<b>Advisor</b>
<b>Band</b>	<b>4</b>
<b>Location</b>	<b>Delhi</b>
<p><b>How to Apply:</b> Please use the GIZ application form available at <a href="https://www.giz.de/en/worldwide/28418.html">https://www.giz.de/en/worldwide/28418.html</a> and send it along with the following documents to <a href="mailto:hr-india@giz.de">hr-india@giz.de</a> (including the reference number in the subject line):</p> <ul style="list-style-type: none"> <li>cover letter / statement of suitability for this position. In the cover letter (max. 1 page), please elaborate on the economic relevance of an Indo-German dialogue on digitalisation and how your strengths and experiences add value to supporting such a dialogue.</li> <li>expected salary and notice periods</li> </ul>	

### **A. About GIZ India**

For details, click on: <https://www.giz.de/en/worldwide/368.html>

### **B. Project Background**

*Join our international team and work together with key policymakers and experts on digitalisation topics that increasingly affect the people and businesses in India, Germany, and beyond!*

The German Federal Ministry for Economic Affairs and Energy (BMWi) engages in international digitalisation dialogues with economically important partner countries. The goal is to jointly shape the framework conditions for digitalisation that contribute to innovation and sustainable economic development. Following the theme "One World, One Net, One Vision", the ministry works towards internationally aligned framework conditions that are secure, inclusive, and foster fair competition in the digital space. Topics include data sovereignty and data protection, internet governance, the development and implementation of artificial intelligence, and promoting the digitalisation potential of small and medium-sized enterprises (SMEs). The German Ministry has commissioned GIZ – the German Agency for International Cooperation – to support the preparation and implementation of these international digitalisation dialogues with an initial focus on India and Brazil. The project enables that key stakeholders from the public and private sectors, as well as technical and scientific institutions are involved in these dialogues. The implementation of the project will be closely aligned with existing projects of BMWi, in particular the Global Project Quality Infrastructure ([www.gpqi.org](http://www.gpqi.org)), and will use synergies with projects of other German ministries (such as BMZ) in the area of trade and digitalisation.

### **C. Responsibilities & Core Scope of Tasks**

- Supporting the head of the project in India in steering, monitoring, and financial planning of the project.
- Advising the commissioning ministry, partner ministries, and project stakeholders on strategic, conceptual, and technical issues of project development and implementation.
- Monitoring and analysis of developments around digital and economic policy in India.
- Writing and coordinating the development of briefings, analyses, and technical reports for the commissioning ministry and further stakeholders.
- Establishing and developing the stakeholder and partner networks in India.
- Planning and steering the implementation of activities such as high-level delegation visits, inter-ministerial coordination meetings, and expert workshops.

- Coordination, organisation and implementation of project activities such as high-level meetings, delegation visits and expert exchanges.
- Contributing to communication, quality, and knowledge management.

**D. Required Qualifications, Experience and Competencies**

- University degree in political science, business, economic, social sciences, law, or a similar field.
- Minimum of 5 years of experience in international economic cooperation or political consulting.
- Excellent knowledge of key Indian policies and stakeholders around digital and economic policy, demonstrated through work experience with an Indian ministry or relevant organisations.
- High affinity to new digital technologies and ability to identify important trends.
- Strong communication skills, including the ability to write concise and clear texts on political and technical topics at publication level
- Strong intercultural competence, diplomatic skills, and political intuition
- Demonstrated skills in project coordination and implementation, moderation and networking, as well as high management competence with a high degree of self-motivation
- Very good knowledge of English, good knowledge of Hindi, knowledge of German is an advantage
- Readiness for national and international business trips

**E. Location:** Delhi

**F. Duration of the contract:** Until 31<sup>st</sup> December 2022

**G. Last date of receiving application:** 9<sup>th</sup> August 2020

**Application without GIZ application form will not be considered**

- Only shortlisted candidates will be contacted.
- GIZ supports Work-Life Balance.
- GIZ promotes Gender Diversity – Applications from women professionals are encouraged.

*Disclaimer: As per GIZ's data confidentiality policy, candidate's application is stored in our database for six months and is deleted thereafter.*